



United States Postal Service  
Office of Inspector General  
Attn: Human Resources  
1735 N. Lynn Street, 10<sup>th</sup> Floor  
Arlington, VA 22209-2020

## USPSOIG VACANCY ANNOUNCEMENT #03-09

Grade: Band II      FLSA: Exempt  
Salary: \$61,251 - \$94,098 Per Annum  
(Locality Pay -  
LEAP Authorized)  
Position: Multiple in Various Locations  
Relocation Will Not Be Paid  
Open: 02/07/03    Close: Open Until Filled

### Criminal Investigator

The United States Postal Service Office of Inspector General is seeking highly qualified criminal investigators to fill several Criminal Investigator positions. Compensation includes 1811 LEAP and coverage in a primary position under law enforcement retirement. The OIG is a values-based organization that promotes a strong team environment where teamwork, leadership, communication, creativity, and conceptualization are encouraged and fostered.

#### MINIMUM QUALIFICATIONS

- Bachelor's degree from an accredited college or university, or four years of related professional experience
- **Must have prior federal law enforcement experience**

**In accordance with applicable laws, the applicant selected for this position must:**

- Maintain eligibility to operate motor vehicles
- Be at least 21 years of age and not have reached 37<sup>th</sup> birthday at the time of initial appointment to law enforcement position
- Have successfully completed the Basic Criminal Investigator Training Course at the Federal Law Enforcement Training Center or equivalent Federal/Postal Service law enforcement academy
- Qualify and maintain authorization to carry firearms including no current or previous domestic violence convictions
- Maintain physical, mental, and emotional standards and requirements necessary to perform law enforcement assignments
- Work unscheduled, irregular hours with the possibility of personal risk

#### DESIRABLE QUALIFICATIONS

- Advanced academic degree or 10 years related professional experience

#### EVALUATION FACTORS

- Knowledge of the laws of evidence and rules of criminal procedure for investigating alleged or suspected violations of criminal law
- Skill in conducting interviews and interrogations
- Experience in planning and conducting complex investigations
- Ability to demonstrate and foster commitment to the values of teamwork, leadership, communication, creativity, and conceptualization
- Ability to effectively communicate, both orally and in writing, facts and circumstances of investigations that are understandable to federal prosecutors, management officials, and others in legal or administrative proceedings



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#### ADDITIONAL REQUIREMENTS

- Ability to pass a physical examination, drug screening, psychological examination, and background investigation
- Selectee will be subject to random drug testing
- May require up to 40 percent travel

#### TO BE CONSIDERED, APPLICANTS MUST SUBMIT

- An OF-612, SF-171, PS Form 2591, PS Form 991, or a resume
- An OF-306, Declaration of Federal Employment
- Latest performance appraisal (within 15 months)
- A separate, written narrative that describes specific experience (tasks and accomplishments) for each Evaluation Factor (limited to one page per factor)

#### NOTE

- **OPEN TO ALL SOURCES**
- **U.S. CITIZENSHIP REQUIRED**
- **SEND YOUR APPLICATION TO THE ABOVE ADDRESS**
- **APPLICANTS ARE BEING SOLICITED TO FILL CURRENT AND/OR FUTURE VACANCIES AND WILL BE REVIEWED EVERY 30 DAYS**

Applicants must meet all eligibility requirements at the time of the application. **All letters and packages mailed must have a return address and include the vacancy announcement number on the envelope.**

#### OIG LOCATIONS BEING CONSIDERED:

Arlington, VA; Atlanta, GA; Boston, MA (Woburn, MA); Chicago, IL; Dallas, TX; Denver, CO (Lonetree, CO); Eagan, MN; Los Angeles, CA (Irvine, CA); New York, NY (Hoboken, NJ); Pittsburgh, PA; Raleigh, NC; San Mateo, CA (Redwood City, CA); St. Louis, MO; Tampa, FL

#### BASIS OF RATING

Applicants will be evaluated on the skills they possess that are directly related to the duties of the position and/or the experience, education, and training that indicate the applicant's ability to acquire the particular knowledge and skills needed to perform the duties of the position.

#### REASONABLE ACCOMMODATIONS

This agency provides reasonable accommodations to applicants with disabilities. If you require accommodations for any part of the application and/or hiring process, please call (703) 248-2353. The decision on granting an accommodation request will be made on a case-by-case basis.

Job Line Number:  
1-888-OIG-HIRO  
1-888-644-4470  
DC Relay Service:  
202-855-1234 (TTY)  
Or Visit our website:  
[www.uspsaig.gov](http://www.uspsaig.gov)

**AN EQUAL OPPORTUNITY EMPLOYER**